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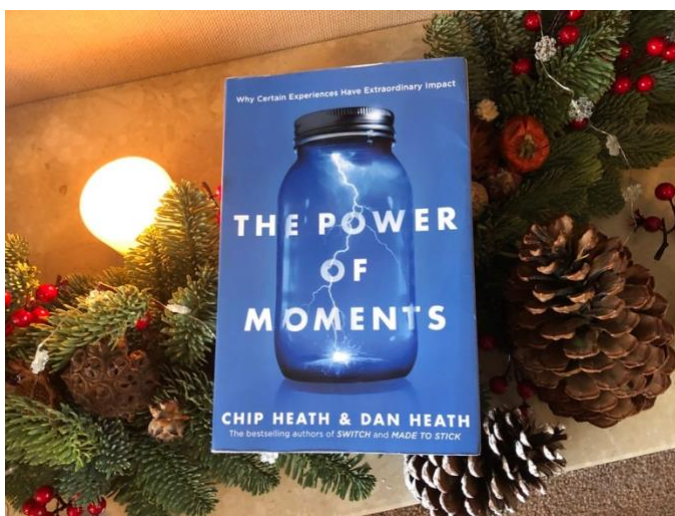
14TH DECEMBER 2019

UNEXPECTED KINDNESS IS A POWERFUL THING.  
WITH JUST A FEW KIND WORDS, YOU CAN CHANGE  
SOMEONE'S ENTIRE DAY...FOLLOW IT UP WITH AN  
EMAIL 😊

### A THOUGHT FOR YOUR COLLEAGUES...

We all know the feeling when we are called to an office, told off, and then receive the 'follow up email' to say it all over again for the record. Let's turn the tide. Spend the rest of term following up positive conversations with an email, for the record, remembering to copy in the line manager. Have a conversation and an email for anyone who has been kind, effective, thoughtful, made a noticeable effort, is an unsung hero etc. Fill your school inbox with kindness emails by getting others onboard. Be accountable for the ones you send not receive 😊

### The Power of Moments (Chip Heath and Dan Heath)



This book is not an education book but the message of moments is significantly powerful for it to be included on my Plan A recommendation list. It was shared with me by a colleague working for the local authority and it matched my values perfectly. What happens

on the first day to the new member of staff in your department? What is the first email they receive? Who meets them for lunch? We can make

significant moments in each other's lives positively impacting and it changes more than just their mood! Good Christmas gift!